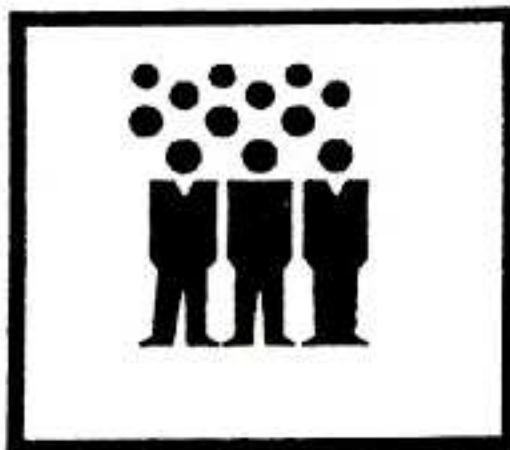


Being duly authorized on behalf of the Customer referenced on the face of this timecard, the Customer hereby (1) certifies that the above hours are correct and that the work was performed in a satisfactory manner, (2) confirms prior agreement between Temp Depot, Inc. and Customer, with respect to the services performed hereunder and any further services, that (a) Customer will not employ the person(s) named above for a period of 90 days following his/her completion of any work assignment to Customer, without prior written permission from Temp Depot, Inc. in each instance, and that upon violation of this restriction, Customer shall pay Temp Depot, Inc. upon demand \$5,000.00 as and for liquidated damages, (b) Customer shall not entrust Temp Depot, Inc. employees with unattended premises, cash, negotiable and other valuables, or authorize such employees to operate machinery or motor vehicle(s) without prior written permission from temp depot, inc. in each instance, (c) Temp Depot, Inc. insurance does not cover loss or damage caused by Temp Depot, Inc. employees operating Customer's owned or leased vehicle(s) and that Customer accepts full responsibility for claims, including the defense, thereof, involving bodily injury, property damage, fire, theft, collision, cargo damage or public liability, damage sustained or incurred as a result of Temp Depot, Inc. employee driving such vehicle(s) or arising out of or involving a violation by Customer of paragraph (2) (b) above, (d) Temp Depot, Inc. is not responsible for claims made under its Fidelity bond unless such claims are reported in writing to it by Customer out of any violations of the Fair Labor Standards Act and the Occupational Safety and Health Act and the Americans with Disabilities Act as they provide to our employee (s) and which must be signed weekly by customers authorized representative(s). Terms are payable upon receipt (b). Customer may directly reimburse our employee for any out-of-pocket expenses that you may authorize. If Temp Depot, Inc. is requested to advance Monies; The Customer is required to immediately reimburse Temp Depot, Inc. upon receipt of invoice. Temp Depot, Inc. shall be held harmless for advancing Customers direction and supervision and is acceptable to the Customer, (5) Customer agrees and accepts all of the above restrictions as true unless otherwise agreed upon.



**temp depot**  
Incorporated

phone (401) 275 - 6021  
fax (401) 397 - 6722

email: [recruiter@tempdepot.com](mailto:recruiter@tempdepot.com)

1277 Cranston Street  
Cranston, RI 02920

COMPANY NAME \_\_\_\_\_ DEPT. \_\_\_\_\_

EMPLOYEE NAME \_\_\_\_\_

W/E Date

SOCIAL SECURITY \_\_\_\_\_

EMPLOYEE SIGNATURE \_\_\_\_\_  
*I hereby certify that the hours shown here were worked by me during the week ending listed above.*

Please mail or fax your signed time card upon completion of each work week. temp depot requires all time cards to be received no later than 12:00 pm. on the Tuesday following each work week. Time cards received after Tuesday are considered late and will result in unnessecary pay delays. \*Unsigned time cards will be returned without a paycheck. temp depot's payweek runs Sunday through Saturday.

CLIENT AUTHORIZATION \_\_\_\_\_

*I authorize temp depot to execute payroll for all hours worked as indicated on this time card. I understand that I am to remit payment to temp depot upon receipt of their invoice or be responsible for a 1 1/2% service charge per month (18% per annum). Additionally you will be liable for all costs incurred in the collections of money owed, including legal fees.*

Round to the nearest quarter hour

	START	FINISH	LESS LUNCH	TOTAL
SUN				
MON				
TUE				
WED				
THURS				
FRI				
SAT				

TOTAL HOURS Reg hours  O.T. hours

Copies: White/Temp Depot Yellow/Client Pink/Employee